

Headquarters U.S. Air Force

Integrity - Service - Excellence

Reserve of the Air Force Officer Promotions

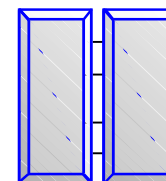
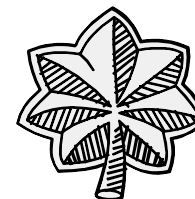
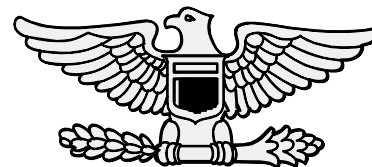


**ARPC/PB
23 May 2018**



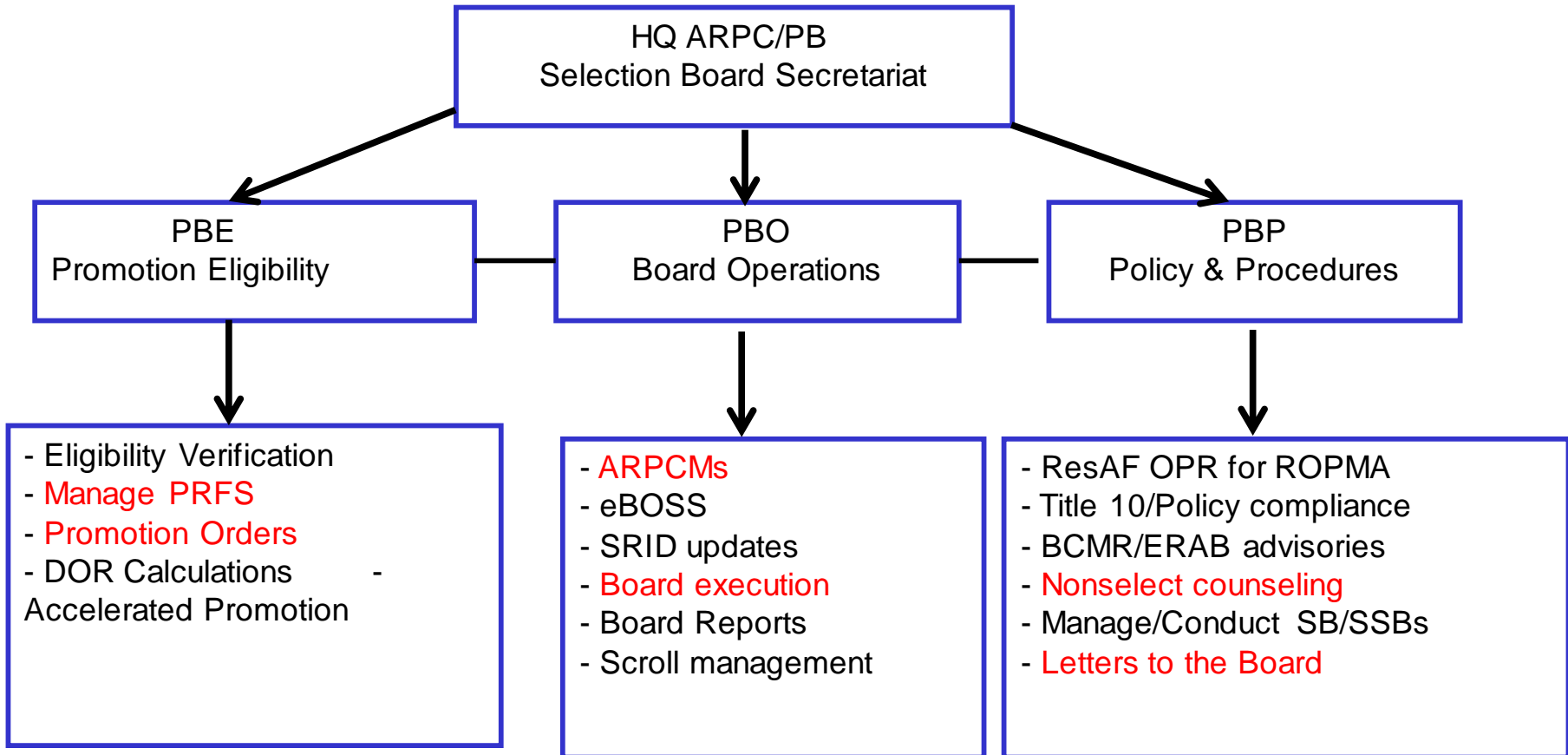
Overview

- HQ ARPC Promotion Board Secretariat
- Types of ResAF Promotion Boards
- Board Schedule
- Promotion Elements
- Post Board Actions
- Promotion Process





ResAF Selection Board Secretariat



Reserve of the AF = Air National Guard & Air Force Reserve
Also referred to as Air Reserve Components (ARC)



Type of Boards

TYPE	DESCRIPTION	ANG	AFR
Mandatory Boards	<ul style="list-style-type: none">• By law• IPZ/APZ	1st Lt/Capts Process Maj-Lt Cols	1st Lt/Capts process Maj - Cols
Position Vacancy Boards	<ul style="list-style-type: none">• Consider exceptional well-qualified officers for early promotion	Majs - Cols Fed Rec for each State only; Endorsed by TAG	Majs/Lt Cols only Sr Rater nomination & Eligibility factors must be met
Special Selection Boards	<ul style="list-style-type: none">• By law; to correct admin error; ARPC/PB discretion	Majs and above	Majs and above
Special Boards	<ul style="list-style-type: none">• By law; can be directed by BCMR	Majs and above	Majs and above
Selective Continuation Boards	<ul style="list-style-type: none">• SecAF discretion; held for 2x deferred officers in specific AFSCs	N/A	Majs/Lt Cols only



CY18 Selection Board Schedule

AFR O4 Board	29 Jan – 3 Feb
ANG O6 Fed Rec Review Board; SB/SSBs	19 Mar – 23 Mar
ANG O4/O5 Board; SB/SSBs	23 Apr – 28 Apr
AFR O5 Board	11 Jun – 16 Jun
AFR O7 Qual Board	14 Aug – 17 Aug
ANG O6 Fed Rec Review Board; SB/SSBs	20 Aug – 24 Aug
AFR O6 Board	15 Oct – 20 Oct




Your Responsibility

- **Your Officer Selection Record is Your Responsibility**
- **Know Your Date of Rank – *Application on vPC***
- **You are in control of your own career**
 - **Developmental Education**
 - **Foreign Language**
 - **Board Certifications**
 - **Participation Points**
 - **Duty History**
 - **Decorations**
 - **Performance Reports**
 - **Leadership and Depth/Breadth of Experience**
 - **Advanced Academic Degree by O-6 board**



Promotion Calculator



Dashboard

Role Filter [Role Filter Help](#) [myPers Home Page](#)

[Overview](#) [Worklist](#) [Action Requests](#) [My Roles / Delegations](#)

ACTIVE DUTY AF **AIR RESERVE** **AIR NATIONAL GUARD**

Online Services Component Default [Action Requests Help](#)

Documents I've Requested

[Track Previous Support Requests](#)

Need further assistance with a request not listed on this page?

[Create a New Support Request](#)

My Records (updates and corrections)

- [Request Personal Data Updates](#)
- [Update Civilian Employment Information \(CEI\)](#)
- [Update DEERS Information](#)
- [Request Duty History Changes or Corrections](#)
- [Update Missing Awards and Decorations Order History](#)
- [Request Military Service Date Changes and/or Corrections](#)
- [Request Retirement Points Corrections](#)
- [Review your Electronic Officer Selection Record \(eOSR\)](#)
- [Request Correction to my DD Form 214](#)

My Official Military Personnel Record (view/request copy)

- [View and Print Documents Online \(.mil domain required\)](#)
- [View Current Retirement Points](#)
- [Request a copy of your Performance Report](#)
- [Request a 20 Year Letter \(reissue\)](#)
- [Request a Mortgage Letter](#)
- [Request a Reduced Retired Pay Eligibility Date](#)
- [Request a VA Home Loan Letter](#)
- [Request a copy of your Federal Award or Decoration](#)
- [Request a list of your current Federal Awards and Decorations](#)
- [Request your DD Form 214, Certificate of Release or Discharge](#)
- [Request Other Documents](#) (Select to view types and descriptions)
- [Request a copy of your DD Form 215 \(DD Form 214 Correction\)](#)
- [MPS/IFHQ POC Listing](#)

Information Links

- [Air Force Board for Correction of Military Records Guidance](#)
- [Total Force U.S. Citizenship Guidance](#)
- [TRICARE Reserve Select Information](#)

Evaluations (Overview)

- [MPS or CSS Initiate Officer or Enlisted Performance Report](#)
- [Appeal an Evaluation](#)
- [Request a Shell on a Member](#)
- [Submit a Letter of Evaluation \(AF Form 77\)](#)
- [Submit an Education/Training Report \(AF Form 475\)](#)

Officer Promotions (Overview)

- [Submit a Letter to the Promotion Board \(Officer\)](#)
- [Request a post-Board Counseling \(Officer\)](#)
- [Accelerated and AGR Promotion Application](#)
- [Promotion Calculator](#)

Federal Awards and Decorations (Overview)

- [Nominate a Member for MSM, AFM, AFAM, AAM](#)
- [Submit a Military Outstanding Volunteer Service Medal \(MOVSM\)](#)
- [Combat Readiness Medal Certification](#)
- [Amend or Revoke a Federal Award or Decoration](#)
- [Deny Air Reserve Forces Meritorious Service Medal \(ARFMSM\)](#)

Retirements (Overview)

- [Apply for Retirement \(Reserve, AGR, Mandatory, Pay at Age 60\)](#)
- [Notification of Eligibility for Retired Pay/RCSBP Package](#)
- [Partial Year Calculator](#)
- [Request information on my current RCSBP Election](#)
- [Request Assistance on Retired Pay Issues](#)
- [Reserve Retired Pay Calculator](#)
- [RCSBP Calculator](#)
- [Reduced Retired Pay Age](#)

Force Development (Officer Overview)(Enlisted Overview)

- [Reserve Developmental Education Designation Board \(RDEDB\)](#)
- [Reserve School Selection Board \(RSSB\)](#)
- [Reserve Officer Development Plan \(R-ODP\)](#)
- [Reserve Enlisted Development Plan \(R-EDP\)](#)
- [AGR Review Board](#)
- [Reserve Retired Pay Computation Worksheet](#)



Promotion Calculator



Promotion Calculator

ARPC Promotion Dates Calculator

Service Component
Reserve

Grade
MAJ

Date Of Rank
4/1/2011

Position Vacancy Board
6/30/2016

Position Vacancy Pin-on
Public Release

Mandatory Board
6/30/2017

Mandatory Pin-on
4/1/2018

*Disclaimer: The promotion calculator is an estimate of future boards and pin on dates based on current law. For additional detailed information please contact the Total Force Service Center at 800-525-0102.

Note 1: For AFR Cols board, historically the public release is sometime in December and Senate confirmation is in late January or February. Promotion pin-on dates will generally start no earlier than 1 April based on the selected officers increment numbers.

Note 2: For ANG State Position Vacancy nominations (Maj and Lt Col) and ANG Cols Fed Rec Review board nominations, please check with your FSS and/or State Headquarters.

Note 3: For Mandatory boards (ANG & AFR), a Senior Rater can request an earlier pin on date (IAW AFI 36-2504, Chapter 6) if officer is the incumbent in the higher graded billet and meets all other eligibility requirements.

Close



Air Reserve Personnel Center Memorandums (ARPCMs)

2. ELIGIBILITY FACTORS:

a. DOR CRITERIA AND BOARD IDS

US Air Force Reserve (USAFR)		
Board Type	Date of Rank (DOR)	Board IDs
* Major Mandatory Participating Reserve (PR)	30 Sep 07 or earlier	V0413A
** Major Mandatory Nonparticipating Reserve (NPR)	30 Sep 07 or earlier	W0413A
*** Major Position Vacancy (PV)	30 Sep 08 or earlier	U0413A

* PR categories include eligible Reserve officers assigned as Unit Traditional, Air Reserve Technician, Active Guard Reserve (AGR), Individual Mobilization Augmentee (IMA), Selective Service, Participating Individual Ready Reserve (IRR) and Limited Extended Active Duty (LEAD). Although LEAD is not part of the PR, the Secretary of the Air Force has directed LEAD compete with the PR.

** NPR categories include eligible Reserve officers assigned in the Standby Reserve or Non-Participating IRR.

*** AFPROMS will identify potential eligibles by DOR only. Military Personnel Sections (MPS) and Program Managers must verify if officers meet remaining eligibility criteria. See attachment 5.

**All ResAF Board Convening Notices & Public Release ARPCMs
are posted on myPers**



Convening Notice

PRFs due

Last day to update MilPDS

Letters to Board Due

MILESTONES

30 Sep 07	DOR must be on or before this date to be eligible to meet the mandatory board
14 Jan 12	Officer must be on the RASL on or before this date to meet the board
19 Jul 12	Date mandatory board data created in AFPROMS (board build)
1 Aug 12	OPBs, DQHBs and PRF notices available via AFPROMS
14 Aug 12	MPS suspense to disperse OPBs with attachments 3, 4 and 5 to officers meeting board
16 Oct 12	DBH reports close out date
30 Nov 12	PV-nominating PRFs due to PBE
30 Nov 12	All outstanding OPRs due to ARPC
1 Dec 12	Approximate last day to update before MilPDS upgrade
7 Dec 12	PV-nominated officer requests OPB IAW attachment 6, paragraph 5
Early Jan	MPS run current OPBs so officers can verify post-MilPDS-upgrade accuracy
9 Jan 13	OSBs extracted for the board. For MilPDS updates made after 6 Jan 13, submit source documents and printouts to the promotion board room staff via the vPC-GR Dashboard on the myPers website, https://gum-crm.csd.disa.mil/app/login or through the Air Force Portal, https://www.my.af.mil/faf/FAF/fafHome.jsp
13 Jan 13	Letters to the board due
14 Jan 13	Board convenes at ARPC
6 – 8 weeks	Approximate timeframe for public release of promotion results after board adjourns
14 Apr 13	Officer's DOS must be on or later than this date to be eligible for promotion consideration

Pay particular attention to SUSPENSE DATES in ARPCMs



INFOCON: 3

UNCLASSIFIED

FPCON: Alpha

https://vpsc.afpc.randolph.af.mil/vpsc/mods/prda/tiles/pa

AF Portal

AFPC Secure 4.0 - Main Menu

Virtual Personnel Services C...

Virtual Personnel Services Center

Help Print Logout

Welcome: LTC BOEHLE AMY JEANETTE

Member (Mil)

Change Role

Selection Folder

Browse

Clicking on a "category" or "subcategory" name in the browse tree will place all documents from that category or subcategory into the "Selected Document" area. Clicking on an "individual document" in the tree will place the document in the "Selected Document" area.

S (4)

REPORTS (5)

NEL RECORD (31)

PCARS (2)

SELECTION FOLDER (9)

Performance Reports (5)

Decorations (4)

Selected Documents

Form Number	Document Name	Date	# of Pages
<input type="checkbox"/> AF707	OFFICER PERFORMANCE REPORT (LT T...	30 Sep 13	2
<input type="checkbox"/> AF707	OFFICER PERFORMANCE REPORT (LT T...	30 Sep 12	2
<input type="checkbox"/> DMMCIT	DECORATION/CITATION - MERITORIOU...	14 Sep 12	1
<input type="checkbox"/> DMMCIT	DECORATION/CITATION - MERITORIOU...	14 Sep 12	1
<input type="checkbox"/> AF707	OFFICER PERFORMANCE REPORT (LT T...	19 Dec 11	2
<input type="checkbox"/> AF707	OFFICER PERFORMANCE REPORT (LT T...	19 Dec 10	2
<input type="checkbox"/> DMMCIT	DECORATION/CITATION - MERITORIOU...	02 Dec 10	1
<input type="checkbox"/> AF707	OFFICER PERFORMANCE REPORT (LT T...	19 Dec 09	2
<input type="checkbox"/> AF707	OFFICER PERFORMANCE REPORT (LT T...	19 Dec 08	2
<input type="checkbox"/> AF707	OFFICER PERFORMANCE REPORT (LT T...	19 Dec 07	2

[|<](#) [<<](#) [<](#) [1](#) [2](#) [3](#) [4](#) [>](#) [>>](#) [>|](#)

Get Documents Select All Deselect All Clear

The information you are about to view contains information covered under the Privacy Act of 1974 (5 U.S.C. 552a) and must be protected IAW AFI 33-332, DoD Regulation 5400.11, and it is For Official Use Only (FOUO). Reproduction of evaluations is prohibited unless authorized under and IAW AFI 36-2406, Chapter 3. The Privacy Act provides for criminal penalties against anyone who discloses information to unauthorized persons. Anyone who obtains information about an individual under false pretenses may also be subject to criminal penalties enforceable under Article 134, UCMJ.

This information is protected under the Privacy Act (see AFI 33-332, Air Force Privacy Act Program).

Authority: Title 5 U.S.C., DoD 1400.34 SC 1950 and Title 10 U.S.C., 8013; SECAF E.O. 9397 authorizing the SSAN to be used as a system of numbering to identify persons - where applicable.

Purpose: To provide a means of positive identification for the purpose of processing applications or retrieving data.

8:24 PM
3/29/2014

Breaking Barriers ... Since 1947



eOSR Discrepancies List

Discrepancies

In the following table is listed any discrepancies noted during a review of your Officer Selection Folder. To ensure your records are correct and ready to meet the promotion selection board please select a row in the table to review the discrepancy(ies) details.

Discrepancy Type	Status	Create Date
Evaluation	Discrepancy	8/30/2010 5:28:15 PM
Decoration	Discrepancy	9/15/2010 10:07:22 AM
Decoration	Discrepancy	9/15/2010 10:09:49 AM
Decoration	Discrepancy	9/15/2010 10:48:00 AM
Evaluation	Discrepancy	9/15/2010 11:16:55 AM

Discrepancy Type: OPR : Status: CLOS : Close Date: 17-FEB-2007

Remarks : Missing Training Report (AF 475)

To correct identified discrepancies we have provided detailed instructions below for submitting your requested corrections within this vPC-GR online application. Please use the following to initiate any corrections.

[Decorations](#)

[Evaluations](#)

[Duty History](#)

Decorations Update

Evaluations Update

Duty History Update

The following tabs allow you to review current information in your Officer Selection Record as of your notifications an



eOSR & Correcting Discrepancies

■ Discrepancy

•

Remarks

To correct identified discrepancies we have provided detailed instructions below for submitting your requested corrections within this vPC-GR online application. Please use the following to initiate any corrections.

[Decorations](#)

[Evaluations](#)

[Duty History](#)

Decorations Update

Evaluations Update

Duty History Update

To submit a request to correct the discrepancy(ies) (i.e., Decoration Update, Evaluations Update or Duty History Update), simply click the “Update” box pertaining to the type of error that needs a correction.

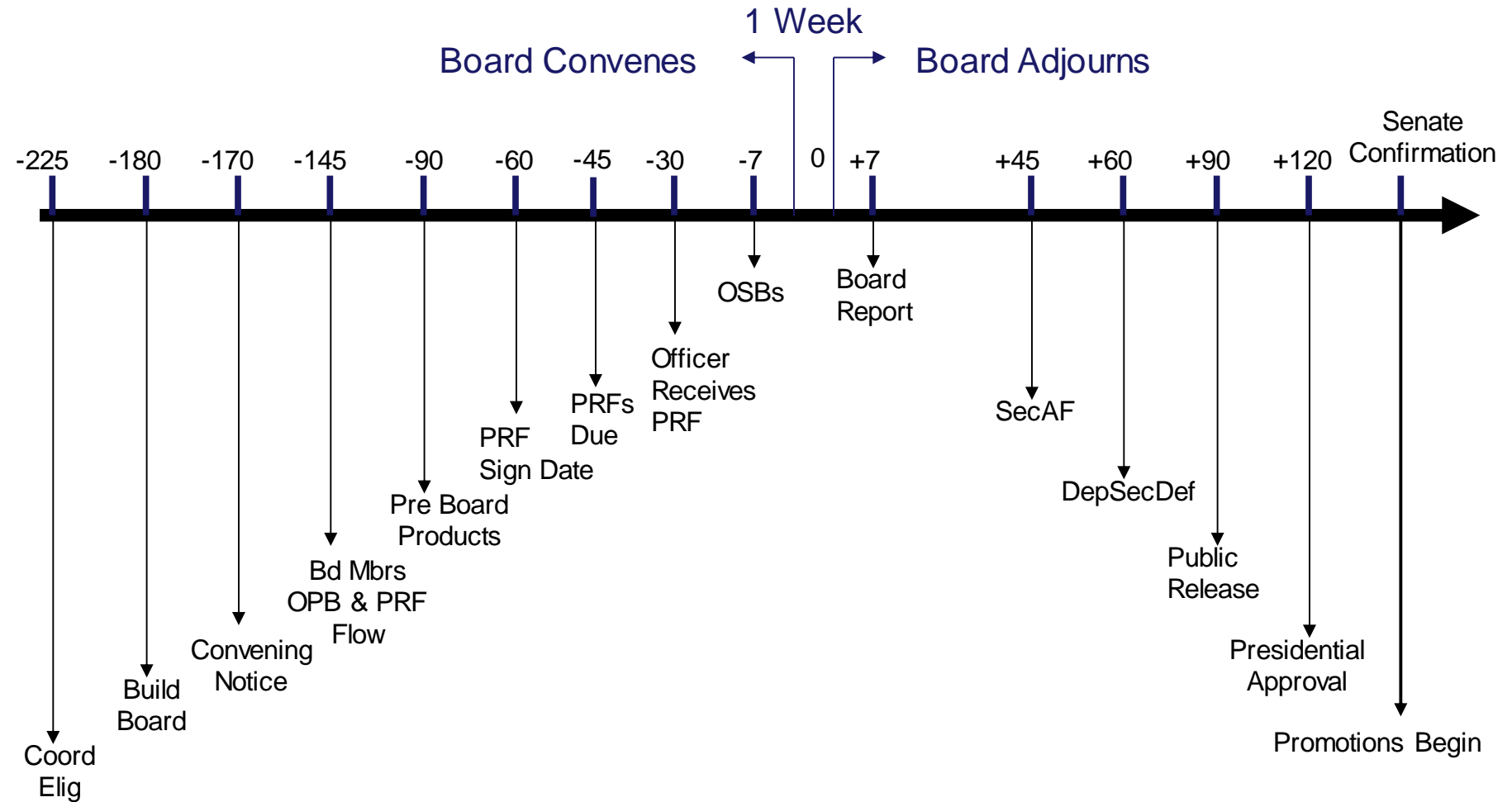
Above each “Update” button there are links that provide you with specific instructions for correcting the error(s), please follow them precisely.

These “Update” boxes will generate a request directly to the TFSC-Denver for corrective action.

A separate request will be created and forwarded for each “Update” submitted. You can review these requests within the “Related Issues” tab.



Promotion Board Timeline





Time In Grade (TIG)



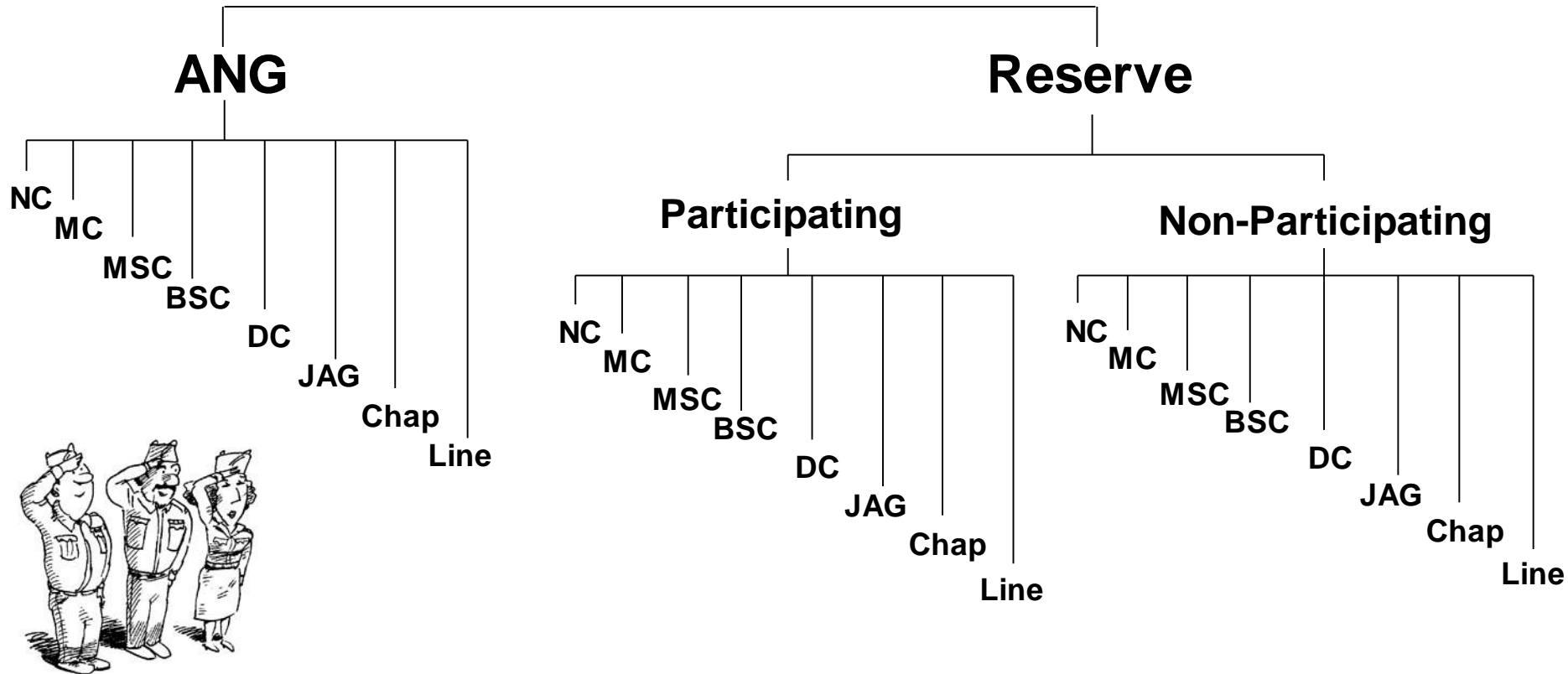
Promotion to:	Mandatory TIG (Pin-on Date)	Position Vacancy	
		ANG	AFR
1st Lt	2	N/A	N/A
Capt	2	N/A	N/A
Maj	7	4, 5, 6	5
Lt Col	7	4, 5, 6	5
Col	4 (AFR)	3 or Contact NGB	N/A

ANG: Maj-Lt Col & AFR: Maj-Col
Promotion DOR cycle is 30 Sep or earlier



Competitive Categories

Air Reserve Components



Separate Categories = Separate Quotas

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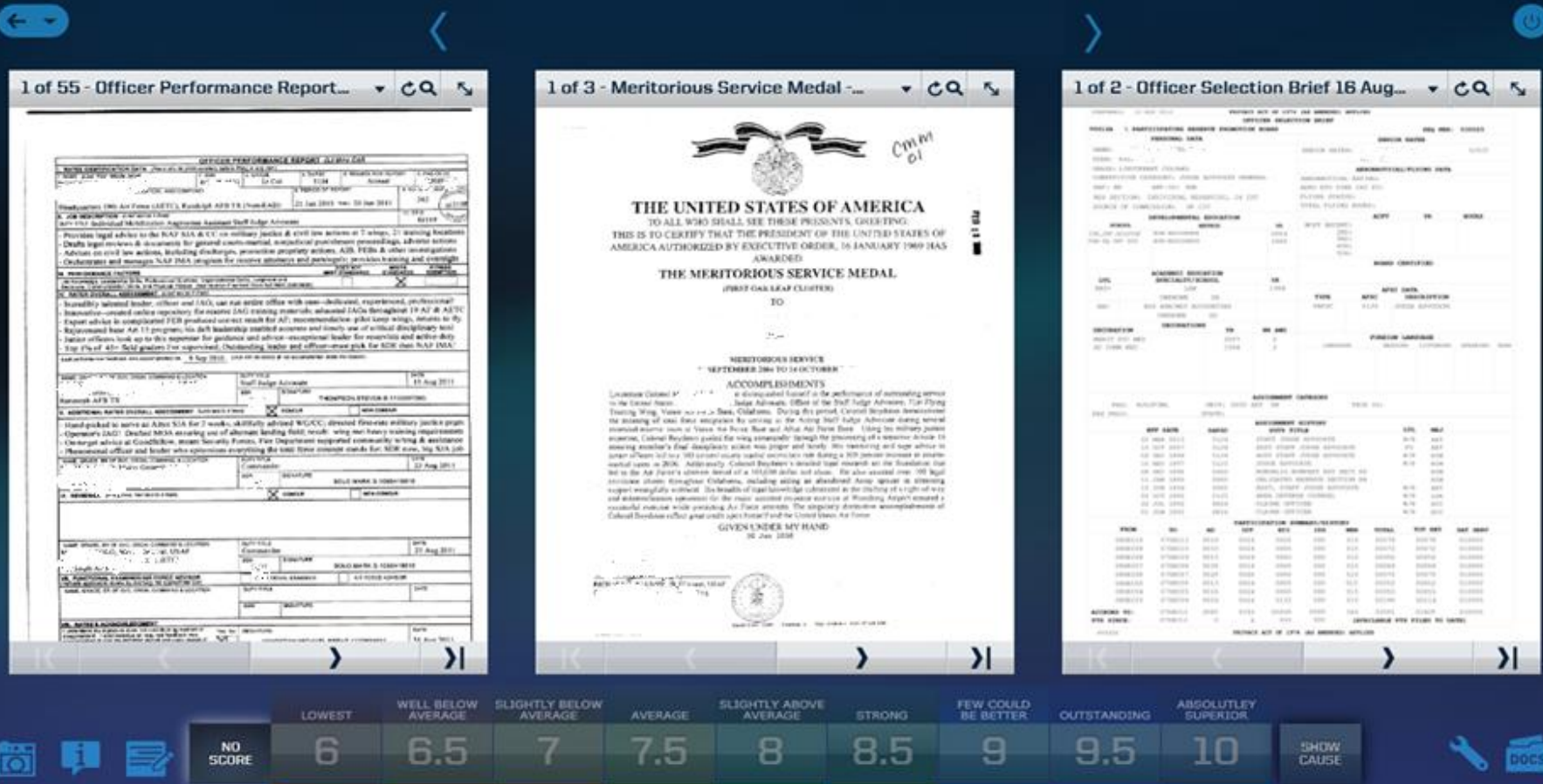
Quotas

- **Set and approved by SecAF prior to each board**
 - **Historically for Line:**
 - ***ANG: Majors 90%; Lt Cols 75%; Cols 100%***
 - ***Eligibles x % Opportunity***
 - ***AFR: Majors 95%; Lt Cols 85%; Cols 35%***
 - ***In the Promotion Zone (IPZ) Eligibles x % Opportunity***
- **Based on 5-year requirement forecast**
- **Can equal 100% of the total eligible**
- **Established by competitive category**



Electronic Board Operating Scoring System

eBOSS pulls OSR documents from ARMs



This contains information which must be protected IAW AFI 33-332 and DoD Regulation 5400.11, Privacy Act of 1974 as Amended Applies, and it is For Official Use Only (FOUO). It must be protected or privacy act information removed prior to further disclosure.

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Officer Selection Record (OSR contents)

1 of 39 - Promotion Recommendation 11 Apr 2011

APR 11 2011

PROMOTION RECOMMENDATION

PRIVACY ACT STATEMENT

AUTHORITY: 10 United States Code, Section 8013; Secretary of the Air Force, Air Force Instruction 38-2118, Assignments, and Executive Order 9387 (SSN).

PURPOSE: Effectiveness/dually performance history, promotion, and other appropriate personnel actions.

ROUTINE USES: The "Warrior Routine Uses" published in the Air Force system of records notices apply to this system.

DISCLOSURE: May specifically be disclosed outside the OASD as a routine use pursuant to 5 U.S.C. 552a(b)(7).

I. RATER IDENTIFICATION DATA (Read AFI 38-2406, Officer and Enlisted Evaluation Systems, carefully before filling in any item)

1. NAME (Last, First, Middle Initial)

2. GRADE

3. GRADE

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1 of 1 - Board Brief 28 Mar 2013

28 MAR 2013

BOARD BRIEF

NAME, GRADE, BR OF SVL, ORIGIN, COMD & LOCATION

DUTY TITLE

DEFINITELY PROMOTE ☐

PROMOTE ☒

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1 of 1 - Board Brief PD Sep-2014									
<p> BOARD OF DIRECTORS MEMBERSHIP LIST AS OF SEPTEMBER 30, 2014 </p>									
<p> NAME ADDRESS CITY STATE ZIP PHONE FAX E-MAIL DATE JOINED STATUS </p>									
<p> ALAN C. BROWN 1000 N. GARDEN AVENUE SUITE 100 DENVER, CO 80202 (303) 733-1111 (303) 733-1111 alan.brown@brownco.com </p>									
<p> BRYAN J. HARRIS 1000 N. GARDEN AVENUE SUITE 100 DENVER, CO 80202 (303) 733-1111 (303) 733-1111 bryan.harris@brownco.com </p>									
<p> WILLIAM R. HARRIS 1000 N. GARDEN AVENUE SUITE 100 DENVER, CO 80202 (303) 733-1111 (303) 733-1111 william.harris@brownco.com </p>									
<p> JOHN A. HARRIS 1000 N. GARDEN AVENUE SUITE 100 DENVER, CO 80202 (303) 733-1111 (303) 733-1111 john.harris@brownco.com </p>									
<p> DAVID L. HARRIS 1000 N. GARDEN AVENUE SUITE 100 DENVER, CO 80202 (303) 733-1111 (303) 733-1111 david.harris@brownco.com </p>									
<p> ROBERT E. HARRIS 1000 N. GARDEN AVENUE SUITE 100 DENVER, CO 80202 (303) 733-1111 (303) 733-1111 robert.e.harris@brownco.com </p>									
<p> THOMAS J. HARRIS 1000 N. GARDEN AVENUE SUITE 100 DENVER, CO 80202 (303) 733-1111 (303) 733-1111 thomas.j.harris@brownco.com </p>									
<p> CHRISTOPHER J. HARRIS 1000 N. GARDEN AVENUE SUITE 100 DENVER, CO 80202 (303) 733-1111 (303) 733-1111 christopher.j.harris@brownco.com </p>									
<p> KEVIN M. HARRIS 1000 N. GARDEN AVENUE SUITE 100 DENVER, CO 80202 (303) 733-1111 (303) 733-1111 kevin.m.harris@brownco.com </p>									
<p> MICHAEL J. HARRIS 1000 N. GARDEN AVENUE SUITE 100 DENVER, CO 80202 (303) 733-1111 (303) 733-1111 michael.j.harris@brownco.com </p>									
<p> ANDREW J. HARRIS 1000 N. GARDEN AVENUE SUITE 100 DENVER, CO 80202 (303) 733-1111 (303) 733-1111 andrew.j.harris@brownco.com </p>									
<p> JAMES W. HARRIS 1000 N. GARDEN AVENUE SUITE 100 DENVER, CO 80202 (303) 733-1111 (303) 733-1111 james.w.harris@brownco.com </p>									
<p> STEVEN D. HARRIS 1000 N. GARDEN AVENUE SUITE 100 DENVER, CO 80202 (303) 733-1111 (303) 733-1111 steven.d.harris@brownco.com </p>									
<p> MARK A. HARRIS 1000 N. GARDEN AVENUE SUITE 100 DENVER, CO 80202 (303) 733-1111 (303) 733-1111 mark.a.harris@brownco.com </p>									
<p> DAVID S. HARRIS 1000 N. GARDEN AVENUE SUITE 100 DENVER, CO 80202 (303) 733-1111 (303) 733-1111 david.s.harris@brownco.com </p>									
<p> JOHN P. HARRIS 1000 N. GARDEN AVENUE SUITE 100 DENVER, CO 80202 (303) 733-1111 (303) 733-1111 john.p.harris@brownco.com </p>									
<p> CHRISTOPHER K. HARRIS 1000 N. GARDEN AVENUE SUITE 100 DENVER, CO 80202 (303) 733-1111 (303) 733-1111 christopher.k.harris@brownco.com </p>									
<p> KEVIN L. HARRIS</p>									



1 of 1 - Certification Qualifying MC, DC, NC, V, BSC, MSC...

University of North Texas
Health Science Center at Fort Worth



Texas College of Osteopathic Medicine

Be it Known That

having successfully completed the prescribed course of study and having fulfilled all requirements for graduation is hereby awarded the degree of

Doctor of Osteopathic Medicine

and is entitled to all rights and privileges pertaining to that degree.

In testimony whereof the Board of Regents of the University of North Texas System and the Faculty of the University of North Texas Health Science Center at Fort Worth, by virtue of the authority conferred upon them by the State of Texas, have granted this diploma.

Dated at Fort Worth, Texas, this twentieth day of May, Two Thousand and six.

Breaking Barriers ... Since 1947



OSR

1 of 18 - Record of Nonjudicial Punishment...

1. Offer of Nonjudicial Punishment. (INITIALS) (DATE)

a. (Commander initials one block):
(1) ☐ I am considering whether I should punish you under Article 15, Uniform Code of Military Justice (UCMJ).
(2) ☒ I am considering whether I should recommend that Lt Gen ALLARDICE, ROBERT R punish you under Article 15, UCMJ. (See Note 1)

b. Your alleged misconduct is in violation of the punitive Article(s) of the UCMJ as listed in item 15.

c. You have the rights listed on Page 3 under "Rights of Member," including the right to consult a lawyer before making any decision, and to have a lawyer assist you throughout the proceedings. You have an appointment scheduled with the Area Defense Counsel, in bldg phone 731-3260, at 1345 (time), 2 (date). ADC consultation is not mandatory and if you choose not to consult Defense Counsel, you should cancel the scheduled appointment.

d. If you accept nonjudicial punishment proceedings and are found to have committed one or more of the offenses alleged, the maximum punishment the commander taking action may impose on you is listed on Page 3.

e. You will notify me of your decision by 1030 (time), 2 (date) unless I grant you an extension of time. (See Note 2)

NAME/RANK/ORGANIZATION OF COMMANDER SIGNATURE DATE

2. Service.

NAME/RANK/ORGANIZATION PERSON SERVING MEMBER (See Note 3) SIGNATURE TIME SERVED DATE SERVED

3. Member's Acknowledgement and Elections. I understand the rights listed on Page 3 of this form and I acknowledge the recoupment statement on Page 3. (Member initials one block on each line)

a. ☒ I have consulted a lawyer. ☐ I have not consulted a lawyer.

b. ☒ I waive my right to court-martial and accept nonjudicial punishment proceedings. ☐ I demand trial by court-martial in lieu of nonjudicial punishment.

c. ☒ I have attached a written presentation. ☐ I have not attached a written presentation.

d. ☒ I request a personal appearance before you and that it not be public. ☐ I request a personal appearance before you and that it be public. ☐ I do not request a personal appearance before you.

NAME/RANK OF SERVICE MEMBER SIGNATURE TIME DATE

4. Commander's Decision.

a. I have considered the evidence, including any matters you have presented, and find that: (Commander initials all appropriate blocks)

(1) ☐ Nonjudicial punishment is not appropriate or you did not commit the offense(s) alleged. I hereby terminate these proceedings.

(2) ☒ You committed one or more of the offenses alleged. I lined out and initialed the offense(s), if any, for which I determined nonjudicial punishment is not appropriate or which you did not commit. I hereby impose punishment as listed in item 15.

(3) ☒ I will consider placing this record of nonjudicial punishment in your Officer Selection Record or forwarding it to a senior review authority who will make the final decision. You may submit a statement of rebuttal, mitigation, or circumstances to be considered. You have until _____ [5 calendar days from receipt] to submit matters for my consideration. (See Note 4)

b. Forfeitures in pay, and suspensions of any punishment are effective immediately. All other punishments take effect when you are notified of the punishment, unless otherwise stated.

c. You must notify me by _____ (time), _____ (date) whether you appeal, unless I grant you an extension of time. You are entitled to advice of counsel in making this decision. You must notify me of your appeal decision and submit any matters you wish considered within the time provided or your right to appeal is waived. Any documents supporting your appeal must be submitted at the same time you make your appeal decision. A decision not to appeal is final. (See Note 5)

1 of 32 - Officer Performance Report...

OFFICER PERFORMANCE REPORT

NAME/RANK/ORGANIZATION OF COMMANDER SIGNATURE DATE

2. Service.

NAME/RANK/ORGANIZATION PERSON SERVING MEMBER (See Note 3) SIGNATURE TIME SERVED DATE SERVED

3. Member's Acknowledgement and Elections. I understand the rights listed on Page 3 of this form and I acknowledge the recoupment statement on Page 3. (Member initials one block on each line)

a. ☒ I have consulted a lawyer. ☐ I have not consulted a lawyer.

b. ☒ I waive my right to court-martial and accept nonjudicial punishment proceedings. ☐ I demand trial by court-martial in lieu of nonjudicial punishment.

c. ☒ I have attached a written presentation. ☐ I have not attached a written presentation.

d. ☒ I request a personal appearance before you and that it not be public. ☐ I request a personal appearance before you and that it be public. ☐ I do not request a personal appearance before you.

NAME/RANK OF SERVICE MEMBER SIGNATURE TIME DATE

4. Commander's Decision.

a. I have considered the evidence, including any matters you have presented, and find that: (Commander initials all appropriate blocks)

(1) ☐ Nonjudicial punishment is not appropriate or you did not commit the offense(s) alleged. I hereby terminate these proceedings.

(2) ☒ You committed one or more of the offenses alleged. I lined out and initialed the offense(s), if any, for which I determined nonjudicial punishment is not appropriate or which you did not commit. I hereby impose punishment as listed in item 15.

(3) ☒ I will consider placing this record of nonjudicial punishment in your Officer Selection Record or forwarding it to a senior review authority who will make the final decision. You may submit a statement of rebuttal, mitigation, or circumstances to be considered. You have until _____ [5 calendar days from receipt] to submit matters for my consideration. (See Note 4)

b. Forfeitures in pay, and suspensions of any punishment are effective immediately. All other punishments take effect when you are notified of the punishment, unless otherwise stated.

c. You must notify me by _____ (time), _____ (date) whether you appeal, unless I grant you an extension of time. You are entitled to advice of counsel in making this decision. You must notify me of your appeal decision and submit any matters you wish considered within the time provided or your right to appeal is waived. Any documents supporting your appeal must be submitted at the same time you make your appeal decision. A decision not to appeal is final. (See Note 5)

of 1 - Board Brief 13-Jan-2014

BOARD BRIEF

NAME/RANK/ORGANIZATION OF COMMANDER SIGNATURE DATE

2. Service.

NAME/RANK/ORGANIZATION PERSON SERVING MEMBER (See Note 3) SIGNATURE TIME SERVED DATE SERVED

3. Member's Acknowledgement and Elections. I understand the rights listed on Page 3 of this form and I acknowledge the recoupment statement on Page 3. (Member initials one block on each line)

a. ☒ I have consulted a lawyer. ☐ I have not consulted a lawyer.

b. ☒ I waive my right to court-martial and accept nonjudicial punishment proceedings. ☐ I demand trial by court-martial in lieu of nonjudicial punishment.

c. ☒ I have attached a written presentation. ☐ I have not attached a written presentation.

d. ☒ I request a personal appearance before you and that it not be public. ☐ I request a personal appearance before you and that it be public. ☐ I do not request a personal appearance before you.

NAME/RANK OF SERVICE MEMBER SIGNATURE TIME DATE

4. Commander's Decision.

a. I have considered the evidence, including any matters you have presented, and find that: (Commander initials all appropriate blocks)

(1) ☐ Nonjudicial punishment is not appropriate or you did not commit the offense(s) alleged. I hereby terminate these proceedings.

(2) ☒ You committed one or more of the offenses alleged. I lined out and initialed the offense(s), if any, for which I determined nonjudicial punishment is not appropriate or which you did not commit. I hereby impose punishment as listed in item 15.

(3) ☒ I will consider placing this record of nonjudicial punishment in your Officer Selection Record or forwarding it to a senior review authority who will make the final decision. You may submit a statement of rebuttal, mitigation, or circumstances to be considered. You have until _____ [5 calendar days from receipt] to submit matters for my consideration. (See Note 4)

b. Forfeitures in pay, and suspensions of any punishment are effective immediately. All other punishments take effect when you are notified of the punishment, unless otherwise stated.

c. You must notify me by _____ (time), _____ (date) whether you appeal, unless I grant you an extension of time. You are entitled to advice of counsel in making this decision. You must notify me of your appeal decision and submit any matters you wish considered within the time provided or your right to appeal is waived. Any documents supporting your appeal must be submitted at the same time you make your appeal decision. A decision not to appeal is final. (See Note 5)

Breaking Barriers ... Since 1947



OSR

1 of 2 - Officer Selection Brief 16 Aug 2012

PREPARED BY: 13 AUG 2012

PRIVACY ACT OF 1974 (AS AMENDED) APPLIES

OFFICER SELECTION BRIEF

V0612A \ PARTICIPATING RESERVE PROMOTION BOARD

SEQ NBR: 030025

PERSONAL DATA

SENIOR RATER

NAME: [REDACTED]
SSAN: [REDACTED]
GRADE: LIEUTENANT COLONEL
COMPETITIVE CATEGORY: JUDGE ADVOCATE GENERAL
NAF: NA AAF-ID: DHA
NER SECTION: INDIVIDUAL RESERVE, 24 INT
SOURCE OF COMMISSION: SP CIV

SENIOR RATER: [REDACTED]

AERONAUTICAL/FLYING DATA

AERONAUTICAL RATING:
AERO RTS CURR CAT DT:
FLYING STATUS:
TOTAL FLYING HOURS:

DEVELOPMENTAL EDUCATION

SCHOOL	METHOD	YR
IDE/JWT-AC/STAF	NON-RESIDENCE	2004
POE-3Q OFF DCM	NON-RESIDENCE	1999

ACFT YR HOURS

MOST RECENT:
2ND:
3RD:
4TH:
5TH:

BOARD CERTIFIED

LVL	ACADEMIC EDUCATION SPECIALTY/SCHOOL	YR
MAJ+	LAM	1988
SAC	UNKNOWN XX	
	BUS ADM/MGT ACCOUNTING	
	UNKNOWN XX	

TYPE	AFSC	DESCRIPTION
PAFSC	SLJ4	JUDGE ADVOCATE

DECORATION	DECORATIONS	YR	NR AND
HERIT SVC MED		2007	2
AF COMM MED		1994	2

FOREIGN LANGUAGE	LANGUAGE	READING	LISTENING	SPEAKING	YR

ASSIGNMENT CATEGORY

PAS: RJOJFJNL UNIT: 0000 AIT CH TECH ID:
PAS PPO2: STATE:

EFF DATE	DAFSC	ASSIGNMENT HISTORY	DUTY TITLE	LVL	NAJ
22 MAR 2012	5124	STAFF JUDGE ADVOCATE		W/B	AIT
15 OCT 2007	5124	ASST STAFF JUDGE ADVOCATE		PO	AIT
02 DEC 1998	5124	ASST STAFF JUDGE ADVOCATE		W/B	ACH
16 MAY 1997	5123	JUDGE ADVOCATE		W/B	ACH
08 DEC 1996	0000	NONPUBLIC NONPART ROT SECT RD			ACH
11 JAN 1995	0000	OBLIGATED RESERVE SECTION RA			ACH
15 JUN 1994	0000	ASST. STAFF JUDGE ADVOCATE		W/B	AIT
02 OCT 1992	5123	AREA DEFENSE COUNSEL		W/B	LOA
22 JUL 1992	8824	CLAIMS OFFICER		W/B	ACC
01 JUN 1992	8824	CLAIMS OFFICER		W/B	ACC

LOWEST WELL BELOW AVERAGE SLIGHTLY BELOW AVERAGE AVERAGE

NO SCORE

6

6.5

7

7.5

This contains information which must be protected IAW AFI 33-332 and DoD Regulation 5400.11, Privacy Act of 1974 as Amended Applies, and it is For Official Use Only (FOUO). It must be protected or privacy act information removed prior to further disclosure.

Breaking Barriers ... Since 1947



OSR

3 of 4 - Letters Written to the Promotion Boards 09-...



A-000000

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1 of 24 - Officer Performance Report...



OFFICER PERFORMANCE REPORT (OPR) - 10/1/00

NAME: [REDACTED] GRADE: [REDACTED] POSITION: [REDACTED]

DATE: [REDACTED] BY: [REDACTED]

1. DUTY DESCRIPTION: [REDACTED]

2. PERFORMANCE EVALUATION: [REDACTED]

3. ACHIEVEMENTS: [REDACTED]

4. RECOMMENDATIONS: [REDACTED]

5. COMMENTS: [REDACTED]

1 of 4 - Joint Service Achievement...

THE UNITED STATES OF AMERICA

TO ALL WHO SHALL SEE THESE PRESENTS,

THIS IS TO CERTIFY THAT

THE SECRETARY OF DEFENSE

HAS AWARDED

THE JOINT SERVICE ACHIEVEMENT

TO

[REDACTED]

FOR

HEROIC SERVICE

FOR THE ARMED FORCES OF THE UNITED STATES

GIVEN UNDER MY HAND THIS [REDACTED] DAY OF [REDACTED]

19 [REDACTED]

Letter to the Board President

MEMORANDUM FOR President, Major Mandatory Participating Reserve (PR) Boar ID

HQ ARPC/PB

SUBJECT: Memorandum to the president of the Board

Dear Board President,

1. I am writing to you to provide additional information that unfortunately is not accurately reflected in my record and that I believe is relevant for the board evaluation.

2. Two awards are not accurately reflected in my record:

a. Achievement Medal, awarded 04 January, for my performance during a to award was not presented until December, and it is still not reflected in my record despite that I requested correction at the ARPC webpage.

b. Commendation Medal, this award was submitted by my leadership in November of, for my outstanding performance during the 5 years I had been with It was scheduled to be presented on 03 January.

Unfortunately its processing was delayed and is pending final signature from the, most likely will not be presented until after the board reconvenes.

3. My level of professional proficiency, expertise and experience in the field of and is not accurately reflected in my record, as it focuses more in my military experience and background and oversees key developmental factors of my civilian career. It additionally does not properly illustrate how closely my civilian and military careers are supplemented, broadening my level of expertise and value to the Air Force.

Breaking Barriers ... Since 1947



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DATA

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Officer Selection Brief (OSB)

Officer Preselection Brief (OPB)

- One page snapshot includes:
 - DE: “Complete” or “Select”
 - Participation Summary
 - Assignment History
 - Decorations
 - Foreign Language
 - Aeronautical Rating and hours flown
 - Advanced Academic Degree (Col board ONLY)

Make corrections prior to board convene date

Officer Selection Brief (OSB): Meets board



U.S. AIR FORCE

OSB

OFFICER SELECTION BRIEF					
V06XXA\PARTICIPATING RESERVE PROMOTION BOARD					
PERSONAL DATA			SENIOR RATER		
NAME: DOE, JOHN E SSAN: 123456789 GRADE: LT COL COMPETITIVE CATEGORY: LINE HAF: BR ARF ID: RES UNIT TRADITIONAL RES SECTION: WEA RECON WC130-A SOURCE OF COMMISSION: AF ACAD			SENIOR RATER: BG SMITH, JON 123XY Commander		
			AERONAUTICAL/FLYING DATA		
			AERONAUTICAL RATING: PILOT AERO RTG CURR CAT DT: MMM YY FLYING STATUS: ACT OPER FLYING TOTAL FLYING HOURS: 3395		
DEVELOPMENTAL EDUCATION			ACFT	YR	HOURS
SCHOOL STATUS			MOST RECENT: F-16C	YYYY	872
PDE IDE			2ND: F-16D	YYYY	690
			3RD: F15E	YYYY	414
			4TH: HAWK/T4	YYYY	399
			5TH: F-4E	YYYY	805
			COMPLETE COMPLETE		
LVL	ACADEMIC EDUCATION SPECIALTY/SCHOOL	YR	AFSC DATA		
			AFSC	DESCRIPTION	
			T11F3H	FTR PLT F-16	
			11F3G	FTR PLT F-15E	
			11F3Z	FTR PLT OTHER	

AAD WILL NOT SHOW FOR
LT COLS AND BELOW

REFLECTS MOST RECENT TWO DEGREES



U.S. AIR FORCE

OSB

DECORATIONS			FOREIGN LANGUAGE				
DECORATION	YR	NR AWD	LANGUAGE	READING	LISTENING	SPEAKING	YEAR
MERIT SVC MED	YYYY	3					
AF COMM MED	YYYY	2					
AF ACHIEV MED	YYYY	1					
ASSIGNMENT CATEGORY							
PAS: W71LF88N		UNIT: 53 WER KEESLER AFB			TECH ID:		
PAS PROJ:		STATE:					
ASSIGNMENT HISTORY							
EFF DATE	DAFSC	DUTY TITLE		LVL		MAJ	
DD MMM YYYY	Q11F3H	INSTRUCTOR PILOT		W / B		AET	
DD MMM YYYY	K11F3H	INSTRUCTOR PILOT		W / B		AET	
DD MMM YYYY	11F3H	F-16 PILOT		W / B		AET	
DD MMM YYYY	0000	INACT STAT LIST RES SECT RB				RCM	
DD MMM YYYY	11F3G	F15E AIRCRAFT COMMANDER		SQ		AFE	
DD MMM YYYY	11F3G	F15E AIRCRAFT COMMANDER		W / B		AFE	
DD MMM YYYY	11F3G	ACFT CMDR, F15E		W / B		AFE	
DD MMM YYYY	11F4U	AIRCRAFT COMMANDER F15E		SQ		ACC	
DD MMM YYYY	11F4U	AIRCRAFT COMMANDER F15E		SQ		ACC	
DD MMM YYYY	11F4U	A-FLT COMMANDER		W / B		ACC	



U.S. AIR FORCE

OSB

Yearly Sum

Includes
Carry-over

R/R

PARTICIPATION SUMMARY/HISTORY

FROM	TO	AD	IDT	ECI	IDS	MBR	TOTAL	TOT RET	SAT SERV
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30OCTYY	29OCTYY	0018	0006	0000	000	015	00079	00079	010000
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30OCTYY	29OCTYY	0005	0052	0000	000	015	00093	00093	010000
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30OCTYY	29OCTYY	0000	0000	0000	000	015	00094	00094	010000
---------	---------	------	------	------	-----	-----	-------	-------	--------

30OCTYY	29OCTYY	0000	0000	0000	000	015	00015	00015	000000
---------	---------	------	------	------	-----	-----	-------	-------	--------

30OCTYY	29OCTYY	0000	0000	0000	000	015	00094	00094	010000
---------	---------	------	------	------	-----	-----	-------	-------	--------

20NOVYY	19NOVYY	0021	0000	0000	000	001	00022	00021	000021
---------	---------	------	------	------	-----	-----	-------	-------	--------

30OCTYY	29OCTYY	0365	0000	0000	000	015	00022	00021	000021
---------	---------	------	------	------	-----	-----	-------	-------	--------

30OCTYY	29OCTYY	0365	0000	0000	000	015	00022	00021	000021
---------	---------	------	------	------	-----	-----	-------	-------	--------

30OCTYY	29OCTYY	0365	0000	0000	000	015	00022	00021	000021
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ACCRUED TO:	29OCTYY	2719	0011	0000	000	060	02750	02760	080000
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PTS SINCE:	29OCTYY	144	15	0	0	(AVAILABLE PTS FILED TO DATE)			
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Point Identifiers
AD = Active Duty Status
IDT = Inactive Duty Training
ECI = Correspondence Courses
IDS = Honor Guard Duty
MBR = Membership

Reported since last
R/R year



Promotion Recommendation Form (PRF)

Mandatory

Senior rater fixed by policy

- Wing Commander or equivalent for Lt Col
- First General Officer in Rating Chain for Colonel

Required for mandatory promotion to Lt Col and Col

Three types of promotion recommendations

- Definitely Promote
- Promote
- Do Not Promote this Board

PROMOTION RECOMMENDATION			
I. RATEE IDENTIFICATION DATA (Read AFI 362402 carefully before filling in any item)			
1. NAME (Last, First, Middle Initial) RATEE, I. M.	2. SSN 123-45-6789	3. GRADE Major	4. DAFSC
5. ORGANIZATION, COMMAND, LOCATION Squadron, Command, Air Force Base			6. PAS CODE
II. UNIT MISSION DESCRIPTION			
III. JOB DESCRIPTION			
1. DUTY TITLE:			
2. KEY DUTIES, TASKS, RESPONSIBILITIES:			
IV. PROMOTION ZONE			
BPZ <input type="checkbox"/>	I/APZ <input type="checkbox"/>	2/5/10	BOARD ID
VIII. SENIOR RATER ID SRID			
IX. OVERALL RECOMMENDATION		X. SENIOR RATER	
DEFINITELY PROMOTE <input checked="" type="checkbox"/>		NAME, GRADE, BR OF SVC, ORGN COMD & LOCATION RATER, I. M., Major General, USAF	
PROMOTE <input type="checkbox"/>		Wing, Command, Air Force Base	
DO NOT PROMOTE THIS BOARD <input type="checkbox"/>		DUTY TITLE Commander	
		SSN	SIGNATURE
Senior Rater: Review previous OERs, OPRs, Education/Training Reports, and supplemental Evaluation Sheets. May consider other reliable information that is not contained in the record of performance when completing the PRF. Evaluate the officer's performance and assess his or her potential. Write Promotion Recommendation (Section IV) in concise 'bullet' format. Enter only the last four numbers of the senior rater's SSN. Provide accurate unbiased assessment free from consideration of race, sex, ethnic origin, age, religion, or marital status. Provide the officer a copy of this report approximately 30 days prior to the board from which this report is prepared.			
Officer: Review record of performance, Officer Pre-Selection Brief and PRF for accuracy. Prior to your board convening date, you must contact your senior rater to discuss if your PRF is not accurate, omits pertinent information or has an error. If your senior rater concurs, there are procedures to correct prior to the board (reference 36-24-6, chapter 8). Per DOD Directive 1320.11, Special Selection Boards, paragraph 4.3., a supplemental promotion board "shall not consider any officer who might, by maintaining reasonably careful records, have discovered and taken steps to correct that error or omission on which the original board based its decision against promotion"			
AF IMT 709, 20040415 V2 (EF-) PREVIOUS EDITION IS OBSOLETE.			

Do NOT mark Promotion Zone



Position Vacancy (PV)

ANG: PV boards are conducted within each State and then submitted for Federal Recognition to NGB/A1P

- TIG for Maj – Lt Col: 4, 5, or 6 years or Col: 3

AFR:

- Titled “Position Vacancy” Board ID: **U0417A/U0517A**
- Boarded with Mandatory board
- TIG for Maj/Lt Col: 5 years (No PV for Col)
- Nominated by Senior Rater using PRF
- 50 points within your most recent full R/R year
- Higher graded billet, incumbent, not an overage
- Member’s DAFSC matches an awarded AFSC (PAFSC/2AFSC/3AFSC)



PRF for AFR PV Nomination

PV = early promotion opportunity

PRF is PV nomination form

No overall recommendation

**Submit AFR PV PRFs
via vPC only
to HQ ARPC/PBE
One nomination per ticket**

**Must arrive
NLT **45 days**
prior to board convene date**

PROMOTION RECOMMENDATION			
I. RATEE IDENTIFICATION DATA (Read AFI 362402 carefully before filling in any item)			
1. NAME (Last, First, Middle Initial) RATEE, I. M.	2. SSN 123-45-6789	3. GRADE Major	4. DAFSC
5. ORGANIZATION, COMMAND, LOCATION Squadron, Command Air Force Base			6. PAS CODE
II. UNIT MISSION DESCRIPTION			
III. JOB DESCRIPTION			
1. DUTY TITLE: Position Number			
2. KEY DUTIES, TASKS, RESPONSIBILITIES:			
IV. PROMOTION RECOMMENDATION			
V. PROMOTION ZONE BPZ <input type="checkbox"/> I/APZ <input type="checkbox"/>		VI. GROUP SIZE 2/5	VII. BOARD BOARD ID
		VIII. SENIOR RATER ID SRID	
IX. OVERALL RECOMMENDATION		X. SENIOR RATER	
DEFINITELY PROMOTE <input type="checkbox"/>		NAME, GRADE, BR OF SVC, ORGN COMD & LOCATION RATER, I. M., Major General, USAF	
PROMOTE <input type="checkbox"/>		DUTY TITLE Wing, Command Air Force Base	
DO NOT PROMOTE THIS BOARD <input type="checkbox"/>		SSN	
Senior Rater: Review previous OERs, OPRs, Education/Training Reports, and supplemental Evaluation Sheets. May consider other reliable information that is not contained in the record of performance when completing the PRF. Evaluate the officer's performance and assess his or her potential. Write Promotion Recommendation (Section IV) in concise 'bullet' format. Enter only the last four numbers of the senior rater's SSN. Provide accurate unbiased assessment free from consideration of race, sex, ethnic origin, age, religion, or marital status Provide the officer a copy of this report approximately 30 days prior to the board for which this report is prepared.		SIGNATURE	
Officer: Review record of performance, Officer Pre-Selection Brief and PRF for accuracy. Prior to your board convening date, you must contact your senior rater to discuss if your PRF is not accurate, omits pertinent information or has an error. If your senior rater concurs, there are procedures to correct prior to the board (reference 36-24-6, chapter 8). Per DOD Directive 1320.11, Special Selection Boards, paragraph 4.3., a supplemental promotion board "shall not consider any officer who might, by maintaining reasonably careful records, have discovered and taken steps to correct that error or omission on which the original board based its decision against promotion"			



Whole Person Concept

Factor

Examples

Performance

PRFs/OPRs/OERs/TRs

Professional Qualities

Expertise Within Specialty

Leadership

Command/Staff

Job Responsibility

Scope/Exposure

Depth & Breadth of Experience

Where/What/When

Specific Achievements

Awards/Decorations/OPRs

Developmental Education

Level/Utilization

Academic Education

Master's/Prof Degree (by Col)

POTENTIAL



Scoring Scale

▪ Absolutely Superior	10	
▪ Outstanding	9.5	<u>Outstanding</u>
▪ Few Could Be Better	9	

▪ Strong	8.5	
▪ Slightly Above Average	8	<u>Above Average</u>

▪ Average	7.5	<u>Average</u>
-----------	-----	-----------------------

▪ Slightly Below Average	7	
▪ Well Below Average	6.5	<u>Below Average</u>
▪ Lowest	6	



Letter to the Board

- **Use vPC online application:**
 - Create an account and log-in
 - e-Signature authorized
 - Now has spell check
 - Confirmed receipt sent back to you
 - Send from anywhere and have it received on time
 - Technician will review and provide feedback if needed
 - Used to explain things such as:
 - Gap in record
 - Missing OPRs/Decs
 - Unsat year of Service
 - Deployment Information
 - Keep it brief, succinct and to the point
-



Post Board (Non-select) Counseling

- Use **vPC online application** as close to public release as possible upon notification of nonselection
- Counselors will review your “as met” record from the current selection board
- You will be notified to contact HQ ARPC/PB counselors within 4-6 weeks after application is submitted



Accelerated Promotion

Accelerated Promotions

- Only for Mandatory promotion boards IAW AFI 36-2504
- Must be in higher graded billet
- Must be nominated for Acceleration by Senior Rater
- Must be submitted by unit FSS, CC or Senior Rater only (NOT BY MEMBER)
- Most recent R/R year must have 50 points

ANG:

- Nominated from Wing CC to State TAG to NGB/A1P for processing

AFR: Use vPC online application only!

- Titled “*Accelerated and AGR Promotion Application*”



Officer Promotions vPC Online Applications



Dashboard

Role Filter

[Role Filter Help](#)

[Overview](#) [Worklist](#) [Action Requests](#) [My Roles / Delegations](#)

ACTIVE DUTY AF

AIR RESERVE

NATIONAL GUARD

Online Services Component Default

Air Res

[Action Requests](#)

[Documents I've Requested](#)

[Track Previous Support Requests](#)

Need further assistance with a request not listed here?

[Create a New Support Request](#)

My Records (updates and corrections)

- [Request Personal Data Updates](#)
- [Update Civilian Employment Information \(CEI\)](#)
- [Update DEERS Information](#)
- [Request Duty History Changes](#)
- [Update Missing Information](#)
- [Request Military Service Record](#)
- [Request Retirement Information](#)
- [Review your Electronic Service Record \(eOSR\)](#)
- [Request Correction to my DD Form 214](#)
- [Review your Form 69](#)

Evaluations ([Overview](#))

- [MPS or CSS Initiate Officer or Enlisted Report](#)
- [Appeal an Evaluation](#)
- [Request a Shell on a Report](#)
- [Submit a Letter of Evaluation \(LEO\) \(AF Form 77\)](#)
- [Submit an Educational Report \(AF Form 475\)](#)

Officer Promotions ([Overview](#))

- [Submit a Letter to the Promotion Board \(Officer\)](#)
- [Request a post-Board Counseling \(Officer\)](#)
- [Accelerated and AGR Promotion Application](#)
- [Promotion Calculator](#)

Federal Awards and Decorations ([Overview](#))

- [Nominate a Member for MSM, AFM, AFAM, AAM](#)
- [Submit a Military Outstanding Volunteer Service Medal \(MOVSM\)](#)
- [Combat Readiness Medal Certification](#)
- [Amend or Revoke a Federal Award or Decoration](#)

Submit PRFs and MEL updates
Voluntary Delays, Ask Questions, Orders Request
LABEL BOARD ID & Action

Submit Letters to the Board
Request Nonselect Counseling

AFR Accelerated/AGR
Date of Rank Calculator



Passed Over Twice & Your MSD

Passed Over Twice When in the grade of:

Date of Separation:



Lt to Capt

- 1st day of 7th month after promotion board approval



Capt to Maj

- 1st day of 7th month after promotion board approval



Maj to Lt Col

- 1st day of the month following the month when the officer completes **20 years of commissioned service** or MSD is passed then 1st day of the 7th month after promotion board approval whichever is later



How You Can Help?

- **If you are the member meeting a board:**
 - Review selection folder via PRDA in advance of board
 - Submit OPRs, decs on time and in MiLPDS
 - Review Officer Preselection Briefs (OPBs)
 - Review eOSR in vPC– lists any discrepancies
 - My Personnel Services (myPERS) via AF PORTAL
- **If you are a servicing agency (FSS/MPS/Det/etc)**
 - Read and follow all instructions in ARPCMs
 - Run MELs weekly & communicate to ARPC/PBE adds/deletes
 - Provide members their OPBs
 - Provide SRs MELs/DQHBs/PRF notices--suspense dates!
 - Help officers get info updated in MiLPDS/AFPROMS, etc.



Questions?

Breaking Barriers ... Since 1947